



105 Decker Ct.
Suite 650
Irving, TX 75062
Tel: 800-944-1399
Fax: 214-614-4263

CHANGE OF BANK ACCOUNT REQUEST

This document must be accompanied by a voided check from the new bank account

Date: _____

To: **SignaPay – Account Services**

New Bank Information

From: _____
Owner's Name

Bank Name:

Business Name

Acct. Number:

Merchant Number

Routing Number:

NOTE:

A Voided Pre-Printed Check for the new account must be attached (if mailed) or faxed to: **(214) 614.4623**. Temporary Checks are not acceptable.

Please attach a copy of the account owner's driver license for signature verification. Bank change requests cannot be completed without this.

If you have changed Corporate Name, Ownership, Partners, or changed from Sole proprietor to Corporation, you **MUST** fill out a new application.

If you process American Express, please contact them directly at: (800) 528-5200

Please include or attach driver license and voided check from new account.

I (Merchant) agree, by my signature below, to the above changes and I further agree to these changes with regards to programming.

X _____
Merchant Signature

SignaPay is a registered ISO/MSP of Harris N.A., Chicago, IL.